



Town of Morrisville
Public Works Department
414 Aviation Parkway

MORRISVILLE STEWARDSHIP PROGRAM

OVERVIEW

What is the Morrisville Stewardship Program?

The Town of Morrisville's Stewardship program is an initiative designed to allow residents and companies living and working in the Morrisville area the opportunity to participate in various volunteer activities supporting the parks, greenways, streams, drains, and Town facilities. It is intended to encourage volunteers to take stewardship of a section of a park system, greenway, Town facility, drainage system or stream. The volunteer enters into an agreement with the Town to improve or maintain it via such tasks as regular litter picking, pruning, mulching, weeding, and planting annual flowerbeds. Sites are available for different size groups and will be assigned based on number of volunteers. The end result is both a more beautiful park, greenway, stream or Town facility and the satisfaction and civic pride that comes with supporting the community.

Who is able to volunteer and participate?

The Morrisville Stewardship Program is open to any person, community group, neighborhood association, faith-based organization, athletic organization, service organization, school, business or other organization in the Morrisville area that is interested in improving the quality of our greenways, grounds, parks and streams. Children 12 years of age and older are welcome to volunteer with adult supervision.

Morrisville's Public Works Department manages the regularly scheduled maintenance of the Town's parks, grounds, and greenways. The Town of Morrisville's Stormwater Department manages the maintenance of the Town's drains and streams. As the Town grows, the opportunity arises for extra maintenance and care to be implemented on the amenities and enhancements via volunteer work on approved projects.

What kind of time commitment would the program require?

Adopting individuals and groups are asked to make a one (1) year time commitment to the amenity they choose to adopt, with a minimum of four (4) maintenance visits completed per year. The adoption commitment begins on January 1st and ends on December 31st of that year. Applications may also be taken during the course of the year and have their number of maintenance visits prorated depending on the date of the application.



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The Adopting Group and their contact person will also be responsible for:

1. Contacting the Program Coordinator and meeting with them to schedule the volunteer group's minimum four working periods during the course of the year.
2. Maintaining contact with the Morrisville Stewardship Program Coordinator, monitoring the volunteer hours worked, reporting hours, and returning supplies provided by the Town of Morrisville.
3. Check in with the Program Coordinator no less than two weeks in advance of the date they wish to volunteer so arrangements can be made for supplies, trash pickup, and to review the schedule. Advance notice periods will vary based on the type of project and be coordinated between the Adopting Group and the Project Coordinator at their scheduling meeting.
4. Picking up litter and putting the filled trash bags in the designated pickup areas or containers if that's part of what the volunteer group has signed up to do.
5. Following the safety guidelines provided by the Program Coordinator.
6. Notifying the Program Coordinator of any potential safety hazards or vandalism discovered in the adopted location.
7. Fill out and return the Volunteer Applications and Waiver Forms in advance and the Morrisville Stewardship Program Progress Report within 21 days of project completion either in person or electronically.

Equipment:

The Town of Morrisville's Public Works Department will provide tools and materials needed for the project such as: trash and recycling bags, recycling information, guidelines for safety and trash pickup, as well as other equipment for maintenance as dictated by the needs of the project. The Adopting Group is encouraged to bring their own work gloves and personal tools for the smaller maintenance projects if they have them available. Specific materials needed will be discussed at the check-in meetings before the project begins.

How will my work and adoption be recognized?

After a minimum of four successful site projects, the group or individual's name will be posted on the Town of Morrisville's website and a certificate of recognition written on behalf of the adopter by the Town will be awarded. Depending on the project location, a metal garden plaque with the volunteer group name may be installed as a physical recognition. The primary locations for garden plaques would be in flower beds or along greenways at intersections or entrances.



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How can I get started?

1. If you are an organization or a group, choose a contact person to communicate with the Morrisville Stewardship Program Coordinator to discuss the locations up for adoption and to get answers to any questions on the program.
2. Fill out the Morrisville Stewardship Application Form for the type of volunteer work you'd like to undertake and return the form to the Program Coordinator.
3. Register your volunteers and contact the Program Coordinator to schedule your year's work sessions and get the project parameters and safety guidelines. Equipment and materials for larger projects will be provided by the Town of Morrisville.
4. Have your volunteer group fill out the Event Service and Waiver Form and return the documents to the Program Coordinator.
5. When you arrive at the event, fill out the volunteer log-in sheet, read the Safety Guidelines and Follow the Project Coordinator's instructions for project completion.
6. Enjoy digging, planting, mulching, watering, or whatever else needs doing during the project!
7. Take photos of your work and of volunteers working!
8. Finish the project, submit the progress report to the Program Coordinator and congratulate yourself on a job well done!

Any Questions or Concerns? Contact the Morrisville Stewardship Coordinator at 919-463-7072 or MorrisvilleStewardshipProgram@townofmorrisville.org