

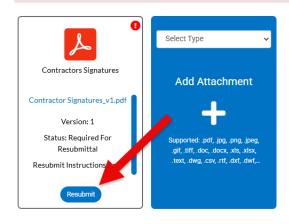
## HOW TO UPLOAD RESUBMITS TO CSS

- 1. Log into your Customer Self-Service portal here.
- 2. Click on the permit number you wish to upload documents for.
- 3. Click on Attachments:



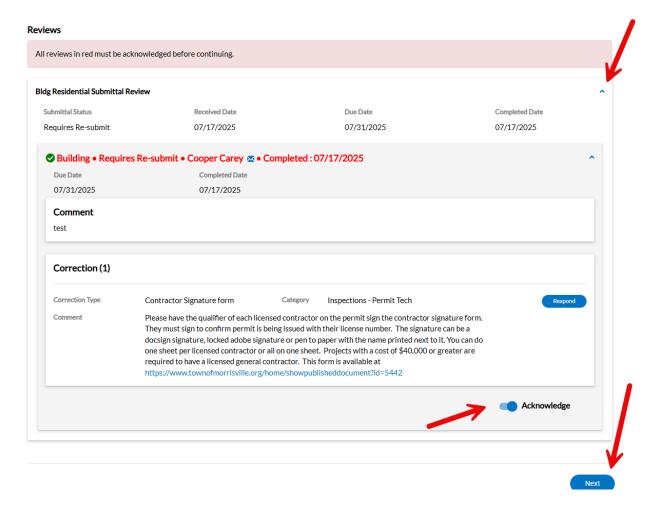
## 4. Select "Resubmit":

## At least one file needs to be resubmitted.



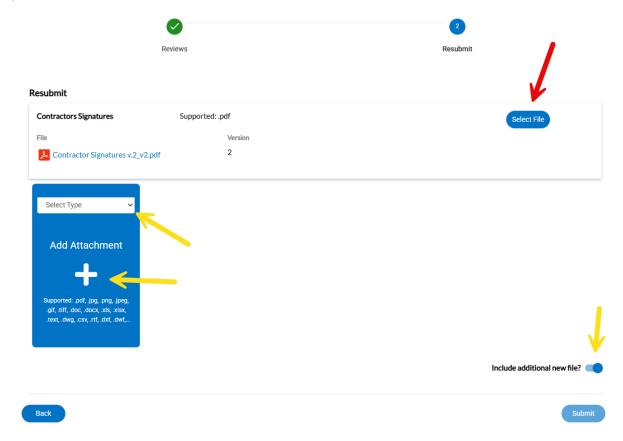
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5. Acknowledge that you have read the required correction by clicking on the toggle by "Acknowledge" and ensure it turns blue, and then click "Next":



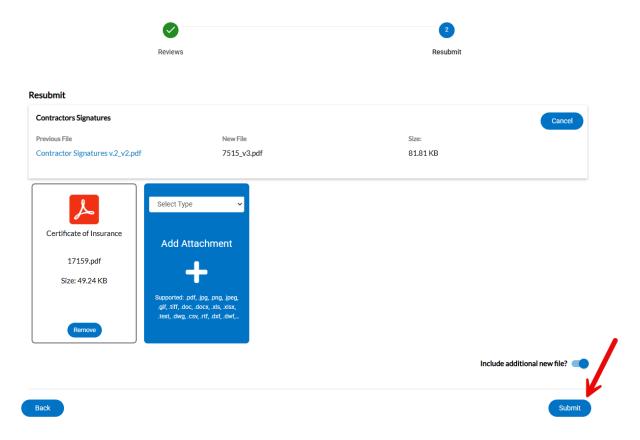
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- 6. If you have additional files to upload for review, you must select the "include additional new file?" toggle at this time (see yellow arrow at bottom right). You will not be able to add additional files at the end of this process:
  - -Click "Select file" for the file you want to resubmit (red arrow)
  - -For additional files, select the correct file type and click the + symbol to add the attachment (yellow arrows)



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7. After the file(s) load, click "Submit":



8. You will receive a "Success" indicator. Click "Close":



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