



**Morrisville**  
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**Addendum #1 – Responses to Questions  
Posted April 20, 2026  
ADA Transition Plan Development RFP For the Town of Morrisville, NC**

*The following items shall be taken into consideration when preparing proposals for the above referenced RFP and this addendum shall become a part of and take precedence over anything contrarily shown or described in the RFP document.*

**Questions with Responses**

1. Does the Town have current data on pedestrian circulation path (sidewalks) adjunct to the streets to include into the Transition Plan as required by NCDOT? If not, does this request for proposal (RFP) include gathering this data? If pedestrian circulation path data needs to be included, please provide the number or miles of pedestrian circulation path the city maintains.
  - **Town Response:** The Town has previously completed an ADA assessment and transition plan for right-of-way assets; therefore, sidewalks within Town-maintained rights-of-way will not be included in this project. However, greenways and pedestrian paths located within parks and Town facilities will be assessed. The Town’s greenway system includes approximately 8.9 miles of trails. Park sites contain an additional 1.75 miles of pedestrian paths, separate from the greenway network. Other Town facilities also include minor circulation paths and walkways that connect parking areas to building entrances.
  
2. Can the Town provide a list of programs and services offered to the public? Do you know how many departments we'd be expected to review as part of the programmatic review?
  - **Town Response:** Below is a table outlining the Town’s departments along with a general summary of the services they provide. This list is not comprehensive, but it highlights the primary public-facing programs and services offered by each department.

<b>Department</b>	<b>Services Provided</b>
Administration	Operational and administrative town business; historical preservation; implementation of Town Council policies.
Communications & Outreach	Production and dissemination of information about town operations to the public and town employees.
Economic Development	Business attraction and expansion; partnerships with industry and site consultants; economic growth strategy; small business support.
Engineering	Capital projects management; development review; stormwater programs; public and developer assistance.
Financial Services	Operating and capital budget management; financial operations; purchasing and procurement.
Fire/Rescue	Emergency response and rescue; fire prevention; disaster preparedness; community safety education; child seat checks.

Human Resources	Employee policy and procedure compliance; employment and labor law adherence; recruitment; benefits administration.
Information Technology	Security and management of the town's technology infrastructure; IT support; systems administration.
Inspections	Building code administration and enforcement; residential and commercial inspections; special event permitting, safety and welfare within the built environment.
Parks, Recreation & Cultural Resources	Recreation programs; athletics; aquatics and fitness; outdoor activities; special events; senior programs; community centers.
Planning	Development review; transportation planning; Smart Shuttle; long range planning; code enforcement; affordable housing; public art.
Police	Public safety; community policing; traffic and parking enforcement; reports and records; crime prevention.
Public Works	Maintenance and repair of town buildings, parks, and recreation areas; fleet vehicle management; street maintenance; garbage and recycling contracted services.

3. Should we include a quote for website review?
  - **Town Response:** No, a quote for the Town website is not required. The Town has already completed an ADA and WCAG compliance assessment of its own website. However, third-party websites, digital assets, and vendor platforms linked from the Town's site—used to host various Town services—shall be considered as part of the proposal. A list of these third-party items is provided in the RFP document.
  
4. The proposed timeline is very ambitious. Is this a hard requirement or is a longer timeline an option?
  - **Town Response:** The proposed timeline in the RFP is not a strict requirement. The final completion date may extend beyond August 30, 2026. Proposers should include a tentative project timeline in their submittal as part of the project approach section.