

ADDENDUM NO. 1

ADVERTISEMENT FOR BIDS

(Informal Bid)

Project: **Church Street Park Cricket Field Lighting Upgrade – Installation Services**

Project Number: PRJ_2025-30

Project Location: 5817 Cricket Pitch Way

Morrisville, NC 27560

Owner: Town of Morrisville, North Carolina

100 Town Hall Drive

Morrisville, NC 27560

Project Manager: Eric J. Pearson, PE

Phone: 919.463.6214

Email: Bids@morrisvillenc.gov

ADDENDUM NO. 1 issued to include the following supplemental information:

1. **Meeting Minutes** from the MANDATORY Pre-Bid Meeting held at 11:00 am on Monday, March 30, 2026 at Church Street Park Picnic Shelter Pavilion: 5817 Cricket Pitch Way, Morrisville, NC 27560
2. **Geotechnical investigation results** - Subsurface Investigation Report, Church St Park Cricket Field Light Poles, Morrisville, North Carolina, GeoTechnologies Project No. 1260201EA, dated March 24, 2026
3. **Revised Electrical design drawings** E101, E102, E201, Attachment I , dated ss

Church Street Park Cricket Field Lighting Upgrade – Installation Services
Pre-Bid Meeting Minutes

The Mandatory pre-bid meeting was held at 5817 Cricket Pitch Way, beginning at 11:04 a.m., March 30, 2026

The Sign in sheet is attached to these minutes.

Items Discussed:

- 1) Review Advertisement
 - a) Lighting Upgrade – Installation Services Scope of Work
 - b) Sample Town of Morrisville contract
 - i) It was asked if bonds are required, as they are included in the sample contract.
Answer: Payment and performance bonds are required pursuant to State Statute for contracts greater than \$300,000.
 - c) Town of Morrisville HUB Requirements
- 2) Review Attachments
 - a) Engineered Design List of Equipment
 - b) Pole and Foundation Plan
 - i) Geotechnical investigation results
 - (1) A copy of the GeoTechnologies report was distributed and is attached to these minutes.
 - (2) There was consensus among participants that the Partially Weathered Rock (PWR) should be able to be drilled through for the pole installations.
 - (3) For location W2, if the rock cannot be drilled through, Musco felt the pole could be cut short. Musco will confirm with the design engineer.
 - c) Musco Pole Configuration
 - d) TLC-BT-575 Luminaire and Driver
 - e) TLC-LED-1200 Luminaire and Driver
 - f) TLC-LED-1500 Luminaire and Driver
 - g) Musco control system summary
 - h) Control-Link system with Show-Light
 - i) During the walk around at the end of the meeting, the proposed location for the communication and touchscreen storage cabinet was confirmed. Dennis Hayes will include this on an updated electrical site plan.
 - i) Electrical Design Drawings
 - i) The electrical design drawings were reviewed by the participants.
 - j) Duke Transformer – May 14 install date scheduled
 - k) FAA approval for E1
 - l) FAA approval for E2

Church Street Park Cricket Field Lighting Upgrade – Installation Services
Pre-Bid Meeting Minutes

- m) FAA approval for W1
 - n) FAA approval for W2
 - o) FAA approval for temp crane
 - p) FAA approval for temp crane
 - q) RDU approval for light poles
 - r) RDU approval for temp crane
 - s) RTP lighting plan approval
 - t) Wake County site plan approval
 - u) Town of Morrisville Electrical and Structural permit
 - i) E. Pearson spoke to the electrical inspector about the panelboard rating. The inspector is in agreement that the 35K rating can be appropriately denoted with labeling on the panelboard in accordance with Square D instructions and NEC requirements.
 - v) Crane Matting – May 1 through May 29
 - i) E. Pearson reported that bids have been received for the crane matting. The Town will be issuing a contract / purchase order shortly.
- 3) Installer responsibilities
- a) Provide schedule and logistics plan , 2 weeks after award
 - b) Secure site
 - i) Town staff will discuss options for closing all or portions of the park during the work. An alternate route for patrons to park in the South Lot and be able to walk over to the Tennis Courts and Playground was discussed.
 - c) Unload and inspect Musco and Electrical Panel equipment
 - d) Schedule crane matting
 - e) Prepare for Duke Transformer
 - f) Install new electrical service, Musco equipment, and commissioning
- 4) Walk to and around each location, observe utility connections.
- a) Each pole location was observed. The installer can confirm the location of the Fire Department Connection line at W1. If needed, the pole location can be adjusted to avoid relocating the FDC pipe.
 - b) It was discussed that the crane matting will cover a portion of the cricket field grass, which may kill the grass being covered for upwards of a month. Kevin noted the boundary line, so if the matting can be kept on the outside of the boundary line, that would be preferable.

**Church Street Park Cricket Field Lighting Upgrade – Installation Services
Pre-Bid Meeting Sign In**

<u>Name</u>	<u>Company</u>	<u>Email</u>	<u>phone</u>
Eric Pearson	Town of Morrisville	epearson@morrisvillenc.gov	919-463-6214
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Karen Bass	MSVL		
Dennis Haynes	Edmondson Eng'rs	Dennis@EdmPA.com	919-698-5658
ON LINE Cindi King	Town of Morrisville		
Megan Young	"		
Bryan Rhea	"		